

Premises Licence

Part A Schedule 12 Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Safari Night Club, 28 - 34 Assembly Street, Leeds, LS2 7DE

Licensable activities authorised by this licence

Sale by retail of alcohol, Performance of live music, Performance of recorded music

Times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Monday to Wednesday	10:00 - 01:30
Thursday	10:00 - 02:30
Friday & Saturday	10:00 - 03:30
Sunday	12:00 - 23:30

Performance of live music

Monday to Wednesday	10:00 - 01:30
Thursday	10:00 - 02:30
Friday & Saturday	10:00 - 03:30
Sunday	12:00 - 23:30

Location of activity: Indoors

Further details: Simple shows for live music for no more than 150 people to attend.

Performance of recorded music

Monday to Wednesday	10:00 - 01:30
Thursday	10:00 - 02:30
Friday & Saturday	10:00 - 03:30
Sunday	12:00 - 23:30

Location of activity: Indoors

Opening hours of the premises

Monday to Wednesday	10:00 - 02:00
Thursday	10:00 - 03:00
Friday & Saturday	10:00 - 04:00
Sunday	12:00 - 00:00

Alcohol is sold for consumption on the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Job Wamalwa



Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Merlin Gerald Halliday



Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol



Annex 1 – Mandatory Conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
 - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 6. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

7. The responsible person must ensure that -

a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- i. beer or cider: ½ pint;
- ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
- iii. still wine in a glass: 125 ml;

b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and

c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

8. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where -
 - i. P is the permitted price,
 - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - i. the holder of the premises licence,
 - ii. the designated premises supervisor (if any) in respect of such a licence, or
 - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Annex 2 – Conditions consistent with the operating schedule

The prevention of crime and disorder

9. A CCTV system will be installed, operated and maintained to a standard acceptable to West Yorkshire Police to cover both the inside and outside of the licensed premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

The prevention of crime and disorder

10. A suitable CCTV system will be operational on the premises at all times when licensed activities are being carried out.
11. CCTV security footage will be made secure and retained for a minimum period of 31 days to the satisfaction of WYP.
12. At all times that licensable activities are taking place there will be a member of staff on duty who is conversant with operating the CCTV system and who is able to download immediately any footage requested by an officer from any of the Responsible Authorities or the Licensing Authority.
13. A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.
14. The Supervisor's Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
15. The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
16. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
17. The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.
18. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.
19. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
20. The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
21. A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.

22. A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.
23. There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.
24. Such communication link will be kept in working order at all times when licensable activities are taking place.
25. The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.
26. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
27. The Premises Licence Holder/Designated Premises Supervisor and all members of staff will ask for proof of age from any person appearing to be under the age of 21 who attempts to purchase alcohol at the premises.
28. The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives.
29. The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.
30. There is no public access to Arch 31 as shown on the plan of the licensed premises as "the kitchen"
31. The licence holder or Designated Premises Supervisor shall control the movement of patrons using arches 28,29,30 to the remainder of the premises using a pass or stamp system.
32. The minimum number of door supervisors at the premises will be as follows:

Monday to Saturday	(21:00-22:30)	2 doorstaff
Monday to Saturday	(22:30-close of premises)	4 doorstaff
Sundays	(21:00-to 23:30)	2 doorstaff

The prevention of public nuisance

33. Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.
34. There shall be no external loud speakers.
35. Bottles will not be placed in any external receptacle between 11 pm and 7 am the following day to minimise noise disturbance to neighbouring properties.
36. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant or machinery shall be regularly serviced and maintained to meet this level.
37. People using the outside area to smoke shall not be allowed to take out any food or drink.

38. The activities of persons using the external area shall be monitored after 11 pm and they shall be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour when necessary.
39. The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.
40. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.
41. The designated premises supervisor and any door supervisors all maintain the activity of persons leaving the premises and remind them of their public responsibilities where necessary.
42. SIA registered door staff will be employed and used where queues are likely to form to manage the queues and ensure that queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out on to roads and to keep noise and obstructions away from residential property

Public safety

43. The designated premises supervisor will ensure that they keep written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
44. The designated premises supervisor will ensure that a suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of the safety checks must be kept and made available for inspection by an authorised officer.
45. The designated premises supervisor will ensure that electrical installations will be inspected on a periodic (at least every 3 years or a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
46. The designated premises supervisor will ensure that one of the following protective measures shall be used for all sockets-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models.
 - (a) Each socket-outlet circuit shall be protected by a residential current device having a rated residual operating current not exceeding 30mA; or
 - (b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.
 - (c) The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor shall be consulted. At the same time action should be taken to prohibit the use of the socket-outlet associated with a faulty residual current device.
47. Safety glass that is impact resistant shall be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect it from impact.
48. The designated premises supervisor will ensure that a written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
49. The designated premises supervisor will ensure that suitably trained first aider or appointed person will be provided at all times when the premises are open

50. The designated premises supervisor will ensure that adequate and appropriate first aid equipment and materials will be available on the premises.
51. The designated premises supervisor will ensure that no strobes, lasers, smoke machines or any other special effects will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.
52. The designated premises supervisor will ensure that where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained

Annex 4 – Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.